



**Minutes - Halton Children's Trust Executive Group Meeting  
27 October '15**

**Present:**

Gerald Meehan	Strategic Director Children & Economy, HBC (Chair)
Gill Frame	Halton CCG
Catherine Johnson	Principal Performance Officer, Children & Enterprise, HBC
Tracy Ryan	Assistant Policy Officer, Children & Economy, HBC (Minutes)
Michelle Forder	Parent & Voluntary Lead Engagement Officer, HBC
Nigel Wenham	Cheshire Police
Simon Clough	Divisional Manager, 14-19 (Post 16 Entitlement), HBC
Julia Rosser	Consultant, Public Health
Gareth Jones	Youth Offending Service
Ann McIntyre	Operational Director, Education, Inclusion and Provision, HBC
Anita Parkinson	Divisional Manager, 0-25 Inclusion, HBC
Michelle Bradshaw	Family Services Manager (Universal Services), Bridgewater
Tracey Coffey	Operational Director, Children and Families Services, HBC

**Apologies:**

Lorraine Crane	Divisional Manager, IYSS, Commissioning & Troubled Families, HBC
Angela Ryan	5BP, CAMHS

Item		Action	Deadline
<b>1.</b>	<b>Minutes and Matters Arising from 8.9.15</b> Accepted as a true record. Matters arising covered in the agenda.		
1.1	<u>2.1 Children's Trust Reporting</u> Update is covered under agenda item 2.1 below.		
<b>2.</b>	<b>INFORMATION/DISCUSSION ITEMS</b>		
2.1	<b>Children's Trust Reporting – Front Page Proposal Report</b>  CJ outlined the proposed Front Page Report for use by members submitting reports to the meeting. The Performance Team will produce a quarterly summary to indicate how these have contributed towards the Trust's priorities. Changes discussed around the wording for the recommendations have been included in the attached revised template.  <b>Action:</b> <ul style="list-style-type: none"> <li>• <b>Reports from members to the Executive Group/Trust Board must include Front Page template - attached.</b></li> </ul>	<b>ALL</b>	<b>Ongoing</b>
2.2	<b>Presentation &amp; Report - 'Future in Mind' Transformation Plan for Children and Young People</b>  GF provided an overview of the plans to 'wrap' care around the child in the most appropriate setting and maintain young people in		

<p>2.3</p> <p>2.4</p>	<p>education or an environment that best meets their needs - provided through a blended model access to a range of services. The key objectives are to:</p> <ul style="list-style-type: none"> <li>• Improve the mental health of the Young People in Halton through increased prevention and early detection;</li> <li>• Improve outcomes through high quality accessible services;</li> <li>• Broaden the approach to tackle to wider social causes and effects of mental health in Young People, their families and their communities;</li> <li>• Optimise value for money by developing quality services with measurable outcomes that demonstrates a shift to a more positive mental wellbeing culture in the Borough.</li> </ul> <p>Through training, support and supervision, the intention will be for staff to feel both confident and equipped to deal with a range of low to moderate emotional health and wellbeing issues. GF outlined a number of achievements implemented to date. This includes Halton CCG and partners working closely together to implement the CYP Mental Health and Wellbeing Delivery Plan.</p> <p><b>Action:</b></p> <ul style="list-style-type: none"> <li>• <b>Programme update as agenda item in April 2016, TR note Forward Plan Agenda</b></li> </ul> <p><b>Complex Dependency Programme Report</b></p> <p>AMc gave an update on the Programme which included:</p> <ul style="list-style-type: none"> <li>• ECORAS have been commissioned to do an evaluation of the Complex Dependency Programme</li> <li>• The Halton element of the programme will be titled ‘One Halton Complex Dependency Approach to Early Intervention’</li> <li>• Information Sharing Agreements are in development</li> <li>• IT system required to lift out information from the multi-agency partner systems and transfer it into one accessible system</li> <li>• Halton Project Co-ordinator - Nicola Scott now appointed</li> <li>• Workforce Development – Warrington and Halton have agreed to work together around developing the workforce</li> <li>• Domestic Violence role soon to be advertised</li> </ul> <p><b>Children’s Trust Board and Executive Group</b></p> <p>GM suggested that the Trust Board and the Executive Group be merged to improve capacity of members attending several meetings which currently cover the same or similar items. The discussion included that the Children’s Trust Board whilst symbolic has proven to be of value around:</p> <ul style="list-style-type: none"> <li>• Young people’s attendance, involvement and engagement</li> <li>• Multi-agency partner’s engagement <ul style="list-style-type: none"> <li>○ TC noted that Children’s Services Ofsted ‘overall effectiveness’ inspection grading were higher for those</li> </ul> </li> </ul>	<p>GF (TR)</p>	<p>April ‘16</p>
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	<p>local authorities which retained a 'Children's Trust' than those that didn't.</p> <p>Members welcomed the opportunity to discuss this in more detail at the next meeting to consider this further.</p> <p><b>Action:</b></p> <ul style="list-style-type: none"> <li>• <b>Agenda item next meeting – CT Exec/Trust Merger Proposal Report to include information around:</b> <ul style="list-style-type: none"> <li>○ <b>Membership</b></li> <li>○ <b>Frequency of meetings</b></li> <li>○ <b>Young people's involvement</b></li> <li>○ <b>Revised Terms of Reference.</b></li> </ul> </li> </ul>	AMc/TC	1.12.15
<p><b>3.</b></p> <p>3.1</p> <p>3.2</p> <p>3.3</p>	<p><b>PRIORITY UPDATES</b></p> <p><b>Commissioning Partnership Action Plan</b> The Action Plan was circulated for information, AMc advised that:</p> <ul style="list-style-type: none"> <li>• An Early Years Provider Day was held to review ways to improve EYFS performance <ul style="list-style-type: none"> <li>○ Gill Bennett and Ann McIntyre have agreed to a Peer Challenge by other local authorities to help identify any areas of improvement</li> </ul> </li> <li>• Ofsted SEND Local Area Consultation was launched 12.10.15-4.1.16</li> </ul> <p><b>Early Intervention Partnership Board</b> AMc explained that the priority is to develop a multi-agency 'front-door', co-located and co-ordinated including for example, seconded Health lead, School Lead, Social Workers, Police, Business Support, Early Intervention etc. This single point of access will provide:</p> <ul style="list-style-type: none"> <li>• An opportunity to escalate to other services</li> <li>• Production of a 360° profile for cases unable to be supported by universal services or not reaching the threshold for a crisis intervention</li> <li>• Outcomes delivered at the right time</li> <li>• Better customer experience</li> <li>• Better understanding of children's and young people's journey</li> <li>• Better understanding of risk</li> <li>• Joint commissioning opportunities</li> <li>• Better quality of referrals and outcomes from referrals</li> <li>• Identify gaps in provision.</li> </ul> <p><b>Investing in Children &amp; Young People Board</b> TC advised that the Board would be reviewing its future requirement to continue at the next meeting (15.12.15). This was due to:</p> <ul style="list-style-type: none"> <li>• work in progressing the action plan being well established</li> <li>• managers having limited capacity to attend meetings.</li> </ul>		
<p><b>4.</b></p>	<p><b>AOB</b></p> <p><b>Date of next meeting (3-5pm):</b></p> <ul style="list-style-type: none"> <li>• 1 December - Willow Rm, Ground Floor, Municipal Building</li> </ul>		